



## Group Visit Policy

Gateway to Science is a regional resource for hands-on science education. Gateway to Science has several permanent exhibits. These exhibits include Simple Machines, Light and Color, Electricity and Magnetism, and H<sub>2</sub>O. We also have traveling exhibits that are only available for a limited time. You may look on our website: [www.gatewaytoscience.org](http://www.gatewaytoscience.org) for more information on what is currently being featured at our center.

The following policies have been established to ensure a fun learning experience for groups visiting Gateway to Science.

- ⇒ All visits must be scheduled in advance by calling Gateway to Science at least **24 hours** prior to preferred date. If not, regular general admission prices will be charged.
- ⇒ Let us know if there is a topic on which you would like your group to pay extra attention. We are happy to provide customized questionnaires allowing your group members an opportunity to explore our exhibits in depth.
- ⇒ Please block a one-hour time slot for your group visit.
- ⇒ If your group has twelve or more, we will not schedule another group during your time slot. If your group has fewer than twelve we reserve the right to schedule an additional group during your field trip. Walk-in visitors will be allowed in the facility during any scheduled visit.
- ⇒ The group leader is responsible for the behavior of the group. A Gateway to Science staff member or volunteer will talk to each group about rules and specific exhibit information. Group members are expected to abide by the rules of Gateway to Science, and those not complying may be asked to leave.
- ⇒ The following ratios of adults to children are **required** because of the complexity of the exhibits:
  - For students in grades K-2, one adult per four children.
  - For students in grades 3-6, one adult per five children.

### Costs:

- ⇒ Group Sales Policy: \$2.00 per person, for all ages, with a minimum of \$20 for the total group.
- ⇒ An additional \$25.00 fee will be charged for groups scheduling at times other than regular science center hours.
- ⇒ Ask if anyone in your group is a current member of Gateway to Science! **Members will be admitted free.** Tell members to bring along their current membership card or number.
- ⇒ You must notify the science center 24 hours in advance if you need to cancel your group visit. If you fail to appear without giving 24-hour notice, a \$25 cancellation fee will be billed.